

Dear Parents,

Which career is the right one?

That is a difficult question to answer — after all, there are at least 320 state-recognised apprenticeships and more than 18,000 degree courses! However, it is undeniable that parents are important advisors when it comes to their child's choice as to career and/or what to study!

Accompany your child along the path of career orientation and choice of career and always offer help and support.

This roadmap provides you with an overview of what the process of transitioning from school to career involves. It points out important dates and support options.

Further information on the topic of career and study orientation as well as materials for download can be found at: www.kreis-euskirchen.de/koko



Education and integration under one roof: Municipal Education and Integration Centre (KoBIZ) Euskirchen District

The KoBIZ is a department of the district administration. The fields of activity of the Regional Education Office (RBB), the Municipal Integration Centre (KI) and the **Municipal Coordination Office** for the Transition from School to Career (**KoKo**) for the state project "No Graduation without Continuation" (KAoA) are summarised here.

KoKo is the central office for implementing the "No Graduation without Continuation" (KAoA) process.

It is the driving force on the ground, coordinating the actors and their activities, such as schools and school supervisors, the Federal Employment Agency (Agentur für Arbeit), professional associations (Kammern), trade unions, employers' associations and other organisations. Its aim is to work together with all partners to individually guide each pupil in the transition from school to career in accordance with their needs.

Legal Notice | Publisher

Kommunale Koordinierungsstelle Übergang Schule – Beruf im KoBIZ, Kreis Euskirchen
Postal address: Jülicher Ring 32 · 53879 Euskirchen
Visitor address: Georgstraße 1 · 53879 Euskirchen
Contact: Tel.: 02251 / 15 336 · Fax: 02251 / 15 985
koko-euskirchen@kreis-euskirchen.de · www.kreis-euskirchen.de
Layout and illustrations: Judith Maur Design
Last updated: September 2020



Parents' Roadmap

Transitioning from school to career

MUNICIPAL COORDINATION OFFICE FOR TRANSITIONING FROM SCHOOL TO CAREER IN KoBIZ



With financial support from the State of NRW and the European Social Fund

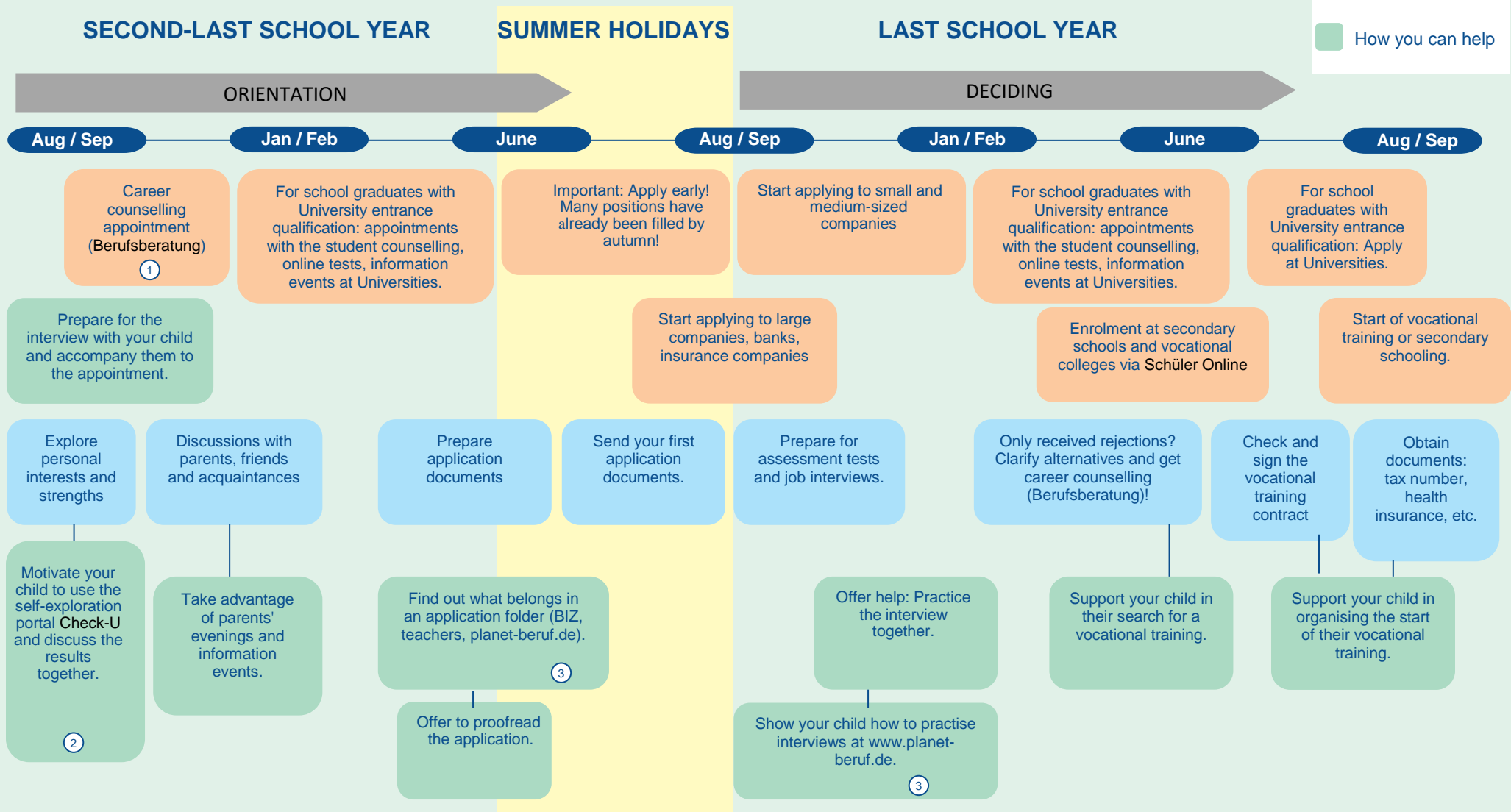


Ministerium für Arbeit, Gesundheit und Soziales des Landes Nordrhein-Westfalen

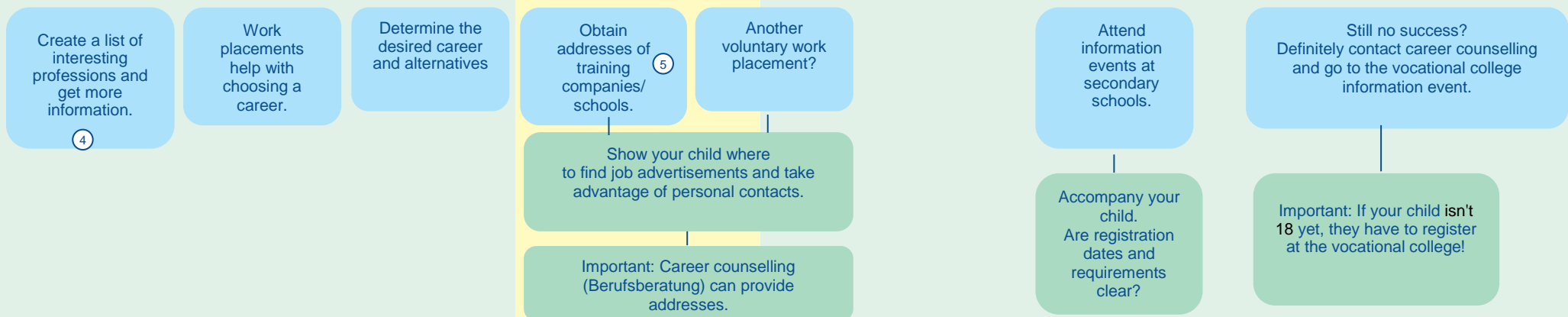


PARENTS' SCHOOL – CAREER TRANSITION ROADMAP

- Important dates
- What your child should do now
- How you can help



Berufspass.NRW – a constant companion for parents and children



Comments

① Career counselling (Berufsberatung) is there to help and advise pupils. They offer information on all aspects of choosing a career. There are several ways to have personal contact. Call **02251 / 797979** to speak to a career counsellor quickly and without an appointment. Alternatively, send an email to: **Bruehl.Berufsberatung@arbeitsagentur**. Detailed and up-to-date information can be found at: www.arbeitsagentur.de/bildung

② **Check-U**, the self-exploration portal of the Federal Employment Agency (Agentur für Arbeit), supports pupils in choosing a career. Check-U helps in the search for careers that match pupils' interests and skills. The tool helps pupils to learn more about their personal characteristics and strengths and to create their own personal skills profile. They can take this profile with them to any appointment with career counselling. www.arbeitsagentur.de/selbsterkundungstool

③ The **planet-beruf.de** portal is aimed specifically at lower secondary school pupils and their parents. It offers many tips and information on topics related to education and career choice. In the section "Bewerbungstraining" (Application training) there is a lot of information, exercises, videos, podcasts, worksheets and checklists. The www.abi.de portal addresses these topics to upper secondary school students. The free app "Bewerbung: Fit fürs Vorstellungsgespräch" specifically prepares everyone for interviews.

④ The Federal Employment Agency's (Agentur für Arbeit) **BERUFENET** website offers detailed information on a wide range of training and study occupations. The search for a specific career can be conducted in accordance with three different headings (career areas, work areas, or study areas). In addition to general information on the career or course of study, information is also provided on specific content, financial aspects and future prospects. www.berufenet.arbeitsagentur.de

⑤ Information on the Chamber of Industry and Commerce (**Industrie und Handelskammer IHK**) and the Chamber of Crafts (**Handwerkskammer HWK**): www.hwk-aachen.de www.aachen.ihk.de
Pool of vocational training positions: www.hwk-aachen.de/lehrstellenboerse www.ihk-lehrstellenboerse.de